



OFFICE OF THE COMMISSIONER OF POLICE : DELHI
POLICE HEADQUARTERS, JAI SINGH ROAD, NEW DELHI 110001.
Telephone No. 011-23746100, Extn. 69970

MOST IMMEDIATE/TIMED (23.12.2021)

Subject: - Filling up a vacancy in the grade of Deputy Director (Security) in NTRO on deputation basis.

The National Technical Research Organization, New Delhi has invited applications from the officers of Central Government to fill up 01 vacancy (subject to increase or decrease) in the grade of Deputy Director (Security) in Level-12 of the Pay Matrix in National Technical Research Organization on deputation basis. During the said deputation, special allowance @20% of Basic pay will be admissible. No deputation duty allowance will be paid in addition.

The recruitment notice, eligibility conditions, Annexure-I & II and other job descriptions for the said posts has been mentioned in vacancy circular uploaded on Delhi Police official website and the same may also be downloaded from www.delhipolice.nic.in then click on Useful Link + then click on Deputation option and then click a link on the matter that *Filling up a vacancy in the grade of Deputy Director (Security) in NTRO on deputation basis.*

It is, therefore, requested that the nominations of eligible and willing officers (except DCsP) alongwith prescribed proforma i.e. Annexure-I, Annexure-II (duly signed by concerned supervisory officer with ACR/APAR Grading of last 5 years, Integrity Certificate and DE/PE/Vigilance clearance/DI report etc. may be forwarded to this Hdqrs. latest by 23.12.2021 positively. The willingness received after due date will not be entertained.


(SHAILENDRA SINGH CHAUHAN) ACP/CB-I
FOR DY. COMMISSIONER OF POLICE,
HEADQUARTERS-III: DELHI

No. 12361-460 /Deputn. Cell/CB/PHQ dated Delhi, the 15/12 /2021.

Copy to the following for information and necessary action accordingly: -

1. OSD to CP, Delhi.
2. PS to CP, Delhi.
3. All Addl. CsP/DCsP/Districts/Units/Bn. including Director Police Academy & FRRO, Delhi.
4. P.R.O., Delhi Police.
5. SOs to Addl. CsP/DCsP/Addl. DCsP/ACsP in PHQ, Delhi.
- ✓ 6. SHO/e-Police Station, CRO, 3rd Floor, PS. Kamla Market Building, Delhi with the request to upload the above advertisement at Delhi Police website.

31.540/SP

26-12-21

No. V(A)/20/02/Rectt./NTRO/2021- 15267

Government of India

National Technical Research Organisation

Block-III, Old JNU Campus, New Delhi-110067

Adol. Commissioner of
Diary No. 6372
8/12/21
Headquarter

Dated, the 30th November 2021

Office of the Commissioner of Police
Dy. No. 5097/Govt
Dated 7/12/21
Delhi

11815
8-12-21
HQ-III, New Delhi

Office of the Special
Dy. No. 6292
Dated 07/12/21
Delhi

Filling up a vacancy in the grade of Deputy Director (Security) in NTRO on Deputation basis.

A Recruitment Notice is enclosed herewith inviting applications to fill up 01 (One) vacancy (subject to increase or decrease) in the grade of Deputy Director (Security) in the pay scale Level - 12 in the Pay Matrix in National Technical Research Organisation on Deputation basis.

2. It is requested that the above mentioned recruitment notice be widely circulated amongst the eligible candidates of your Organisation/Department. The applications of willing and eligible officers in prescribed proforma (Annexure-I) & duly completed Certification by the Employer/Cadre Controlling Authority (Annexure-II) be forwarded through proper channel along with attested photocopies of ACRs/APARs for the last 05 years so as to reach on the following address within 30 days from the date of publication in the Employment News: -

Deputy Director (R)
National Technical Research Organisation
Block-III, Old JNU Campus,
New Delhi - 110067

2951
8-12-21

Dept. cell
CP/HRD

CP, Delhi

06 DEC 2021

It is stated that incomplete applications and/or those received late and/or not accompanied by supporting certificates/documents in support of qualification and experience claimed by the candidates would not be processed for determining the eligibility of the candidates for the selection. No correspondence in this regard would be entertained.

4. The last date for receipt of application is 30 days from the date of publication of the above recruitment advertisement in the Employment News. This recruitment notice is also uploaded in the website ntro.gov.in. The extension for last date of receipt of application, if any, will be notified/uploaded in the said website.

Encl: As above.

CP/HQ-III

23988
9/12/21

Deputy Director (R)

Distribution: As per list enclosed.

Adol. CP/Pers
08/12/21

ACP/HQ CB/P
9/12/21

Special Commissioner of Police
Human Resource Division
New Delhi

DCP/HQ-III
0-10-21

RECRUITMENT NOTICE
NATIONAL TECHNICAL RESEARCH ORGANISATION

Applications are invited from officers of Central Government to fill up 01 (one) vacancy (subject to increase or decrease) in the grade of Deputy Director (Security) in Level-12 of the Pay Matrix in National Technical Research Organisation on deputation basis. During the said deputation, Special Allowance @ 20% of Basic Pay will be admissible. No Deputation Duty Allowance will be paid in addition.

2. The essential eligibility criteria are as under: -

Deputy Director (Security):

(a) Officers of the Central Armed Police Forces or Defence Services:

- (i) Holding analogous post on regular basis in the parent cadre or department, or
- (ii) With five years of regular service in Level – 11 of the Pay Matrix, and

(b) Possessing the following educational qualifications and experience:

- (i) Bachelor's degree from a recognised University/Institution, and
- (ii) 10 years of experience in security/general duties matters.

Note- 1: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed 04 years.

Note-2: The maximum age limit for appointment on deputation shall not exceed 56 years as on the closing date of receipt of the application.

3. **How to apply** – The applications duly filled in by willing and eligible officers in the prescribed proforma (Annexure-I) with Certification by Employer/Cadre Controlling Authority (Annexure-II) be forwarded through proper channel along with attested photocopies of APARs for last 05 years so as to reach on the following address: -

Deputy Director (R)
National Technical Research Organisation
Block-III, Old JNU Campus,
New Delhi - 110067



Cont'd... P/2

4. The last date for receipt of application is **30 days** from the date of publication of the above recruitment advertisement in the Employment News. This recruitment notice is also uploaded in the website ntro.gov.in. The extension for last date of receipt of application, if any, will be notified/uploaded in the said website.
5. Attested copies of educational qualifications, experience and other certificates should be enclosed with the application in support of their claim against the requisite eligibility criteria. Candidates may be required to produce original certificates for verification at the time of interview/selection.
6. Incomplete applications and/or those received late and/or not accompanied by supporting certificate/documents, would be summarily rejected. **No correspondence in this regard would be entertained.**
7. On selection, the officers appointed are liable to serve anywhere in India, including service on sea platform.
8. Canvassing in any form will disqualify the candidate.



<u>BIO-DATA / CURRICULUM VITAE PROFORMA</u>		(Please affix a recent passport size colour photograph)
<u>For the post of Deputy Director (Security) on DEPUTATION BASIS</u>		
Reference No: V(A)/20/02/Rectt./NTRO/2021		Post applied for: Deputy Director (Security)
1.	Name and Address (in Block Letters) Contact No : Email ID :	
2.	Date of Birth (in Christian era)	
3.	i) Date of entry into Government service	
	ii) Date of retirement under Central/State Government Rules	
4.	Educational Qualifications	
5.	Whether Education and other qualification required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications/Experience required as mentioned in the advertisement/vacancy circular		Qualifications/experience possessed by the officer (to be mentioned by the applicant clearly)
Essential		Essential
(a) Officers under the Central Armed Police Forces or Defence Services; (i) Holding analogous post on regular basis in the parent cadre or department, or (ii) With five years of regular service in Level-11 of the Pay Matrix, and (b) Possessing the following educational qualification and experience: (i) Bachelor's degree from a recognised University/Institution; and (ii) 10 years of experience in security/general duties matters.		
Note: In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate.		

6.	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.					
Note: Borrowing Department are to provide their specific comments/ views confirming the relevant Essential Qualifications/Work experience possesses by the Candidate (as indicated in the Bio-data) with reference to the post applied.						
7.	Details of Employment, in chronological order, Enclose a separate sheet duly <u>authenticated by your signature</u> , if the space below is insufficient.					
	Office/institution	Post held on regular basis	From	To	Level in the Pay Matrix of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for
<p>*Important: Level in the Pay Matrix granted under ACP/MACP are personal to the officer and therefore, should not be mentioned in the above table. Only Level in the Pay Matrix of the post held on regular basis to be mentioned therein. Details of ACP/MACP with present Level in the Pay Matrix where such benefits have been drawn by the Candidate, may be indicated as below:</p>						
	Office/institution	Level in the Pay Matrix under ACP/MACP Scheme		From	To	
8.	Nature of present employment i.e. Adhoc or Temporary or Quasi-Permanent or permanent					
9.	In case the present employment is held on deputation/ contract basis please state-					
	a) The date of initial appointment	b) Period of appointment on deputation/contract.	c) Name of the parent office/organisation to which the applicant belongs	d) Name of the post and pay of the post held in substantive capacity in the parent organisation.		
	<p>Note: in case of officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate. Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organisation but still maintaining a lien in his parent cadre/organisation.</p>					
10.	If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details					

11.	<p>Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column)</p> <p>a) Central Government b) State Government c) Autonomous Organisation d) Government Undertaking e) Universities f) Others</p>		
12.	Please state whether you are working in the same department and are in the feeder grade or feeder to feeder grade.		
13.	Are you in revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.		
14.	Total emoluments per month now drawn		
	Basic Pay	Level in the Pay Matrix	Total Emoluments
15.	In case the applicant belongs to an organisation which is not following the Central Government Pay-scale, the latest salary issued by the organisation showing the following details may be enclosed.		
	Basis Pay with Level of Pay Matrix and rate of increment	Dearness Pay/interim relief/ other Allowances etc., (with break-up details)	Total emoluments
16.	<p>(A). Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualification (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement) (Note: Enclose a separate sheet duly signed, if the space is insufficient)</p> <p>(B). Achievements: The candidates are requested to indicate information with regard to: (i) Research publications and reports and special projects (ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and; (iv) Patents registered in own name or achieved for the organisation (iv) Any research /innovative measure involving official recognition (vi) any other information. (Note: Enclose a separate sheet duly signed, if the</p>		

	space is insufficient)	
17.	Please state whether you are applying for deputation (STC)/Absorption/Re-employment Basis.# (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organisations are eligible only for short Term Contract) # (The option of 'STC'/Absorption'/Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment"))	
18.	Whether belongs to SC/ST/OBC	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Bio data/Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the candidate)

Date _____

Address _____



ANNEXURE-II

Certification by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

2. Also certified that:

- i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt. _____
- ii) His/ Her integrity is certified.
- iii) His/ Her APAR dossier in original is enclosed/photocopies of the APARs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed..
- iv) No major/ minor penalty has been imposed on him/her during the last 10 years
Or A list of major/ minor penalties imposed on him/her during the last 10 years
(as the case may be) is enclosed.

Countersigned

(Employer/Cadre Controlling Authority with Seal)

